

March 27, 2013

A regular meeting of the Alexandria Central School Board of Education, held in the Library, was called to order at 6:30 p.m. by Board President, Stephen Dreizler. Those present: Stephen Dreizler, Patricia Aitcheson, Andrea Adsit, Jane Aikins, William Farman, Robert B. Wagoner Jr. & Angela Norris. Larry McCauley & Cathryn Munna – excused. The Pledge of Allegiance was recited.

Motion by Adsit, seconded by Aitcheson to approve the minutes of the February 26, 2013 regular board meeting.  
5 yes 0 no Motion Carried

Motion by Aitcheson, seconded by Aikins to approve the minutes of the March 13, 2013 special board meeting, which was held for budget discussion and public input.  
5 yes 0 no Motion Carried

There was not any public participation at this time.

There was a presentation by the Economics Class on a Business Plan which is to hold a Super Sports Saturday, on Saturday, May 4, 2013.

There was a presentation by the Select Choir Group about their trip to New York City. They have raised all the funds needed to be able to travel to New York City.

Mr. Robert B. Wagoner, Jr., Superintendent read information from the Senior Class, which was an update on their upcoming senior trip.

Motion by Aikins, seconded by Aitcheson that on the recommendation of the Superintendent, to approve Ann Hunter as a **new** certified substitute teacher for the 2012-2013 school year.  
5 yes 0 no Motion Carried

Motion by Adsit, seconded by Aitcheson that on the recommendation of the Superintendent, to approve Kurt Freitag a **new** certified substitute teacher for the 2012-2013 school year.  
5 yes 0 no Motion Carried

Motion by Aitcheson, seconded by Farman that on the recommendation of the Superintendent, to approve Trudi Taitt as a returning substitute food service worker & substitute aide for the 2012-2013 school year.  
5 yes 0 no Motion Carried

Motion by Aitheson, seconded by Aikins that on the recommendation of the Superintendent, to approve maternity leave for Sherry McCarthy, Elementary Teacher, effective April 8, 2013 through the end of the school year.  
5 yes 0 no Motion Carried

Approve Minutes

Public Participation

Economics Class – Super Sports Saturday

Select Choir – New York City Trip

Senior Trip Update

New Substitute Teachers – Ann Hunter & Kurt Freitag

Returning Substitute Food Service Worker & Sub Aide – Trudi Taitt

Approve Maternity Leave - Sherry McCarthy

Bus Resolution  
– Proposition  
to Finance  
Two School  
Buses

## Bus Resolution

It was moved by Member Farman, seconded by Member Adsit that the following resolution be adopted:

**BE IT RESOLVED** by this Board of Education as follows:

**Section 1.** The Alexandria Central School District, as a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), having reviewed the impact of the acquisition of replacement school buses upon the environment, hereby determines that such action constitutes a “Type II Action” under the Regulations and is not subject to review under SEQRA.

**Section 2.** The Annual District Meeting of the qualified voters of the Alexandria Central School District, County of Jefferson, State of New York, will be held in the Auditorium of the School Building located at 34 Bolton Avenue, Alexandria Bay, New York, on May 21, 2013 from 7:00 am. to 8:00 p.m., prevailing time, for the purpose of voting on the propositions described in the Notice of Annual District Meeting hereinafter set forth.

**Section 3.** The business to be acted upon at said Annual District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Annual District Meeting to be published in the *Watertown Daily Times and Thousand Islands Sun*, newspapers having a general circulation within the District, such publication to be made four (4) times in such newspapers within the seven (7) weeks next preceding such Annual District Meeting, the first publication to be a least forty-five (45) days prior to the date of said Annual District Meeting.

**Section 4.** Said Annual District Meeting shall be called by giving substantially the following notice thereof:

**NOTICE OF PUBLIC HEARING, ANNUAL VOTING,  
ELECTION OF BOARD MEMBERS AND PROPOSITION OF  
ALEXANDRIA CENTRAL SCHOOL DISTRICT**

**THE BOARD OF EDUCATION OF THE ALEXANDRIA CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE** that pursuant to a Resolution adopted by the Board of Education of the District on March 27, 2013, the annual meeting of the qualified voters of said School District will be held in the Auditorium of the School Building located at 34 Bolton Avenue, Alexandria Bay, New York, on May 21, 2013 between the hours of 7:00 a.m. to 8:00 p.m., prevailing time, for the purpose of voting upon the following propositions:

**PROPOSITION**

Shall the Board of Education of the Alexandria Central School District be authorized to purchase and finance two 65-passenger school buses at an estimated cost not to exceed \$247,500, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and expend a total sum not to exceed \$247,500, which is estimated to be the total maximum cost thereof, and levy a tax for the foregoing which is hereby voted for the foregoing in the amount of \$247,500, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds, notes and installment purchase contracts of the District be authorized to be issued or executed at one time, or from time to time, in the principal amount not to exceed \$247,500, and a tax be voted to pay the principal and interest on said obligations when due?

**NOTICE IS GIVEN** that voting upon the foregoing Proposition will be by voting machine and will take place on May 21, 2013 in the Alexandria Central School Auditorium in Alexandria Bay, New York between the hours of 7:00 a.m. to 8:00 p.m. prevailing time.

Bus Resolution –  
Proposition to  
Finance Two  
School Buses

**PLEASE TAKE FURTHER NOTICE** that qualified voters of the District may obtain applications for an absentee ballot from the office of the Clerk of the District. Completed applications must be received by the Clerk of the District no later than 4:00 p.m. on May 21, 2013, and must be received no later than 4:00 p.m. on May 14, 2013 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on May 14, 2013 will require the voter to personally appear at the office of the Clerk of the District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m. through May 20, 2013, except on Saturdays, Sundays or holidays.

**NOTICE IS FURTHER GIVEN** that the proposition set forth on the voting machine label shall appear as follows:

### **PROPOSITION**

Shall the Board of Education of the Alexandria Central School District be authorized to purchase and finance two 65-passenger school buses at an estimated cost not to exceed \$247,500, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and expend a total sum not to exceed \$247,500, which is estimated to be the total maximum cost thereof, and levy a tax for the foregoing which is hereby voted for the foregoing in the amount of \$247,500, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds, notes and installment purchase contracts of the District be authorized to be issued or executed at one time, or from time to time, in the principal amount not to exceed \$247,500, and a tax be voted to pay the principal and interest on said obligations when due?

**DATED:** March 27, 2013

### **BY ORDER OF THE BOARD OF EDUCATION**

**Section 5.** The vote upon the proposition to be submitted to the qualified voters shall be by ballot on voting machines and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

**Section 6.** The law firm of Trespasz & Marquardt LLP is appointed bond counsel for the project.

**Section 7.** This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were five (5) votes in favor of the resolution and zero (0) votes against the resolution as follows:

Stephen Dreizler – yes

Patricia Aitcheson – yes

Andrea Adsit – yes

Jane Aikins – yes

William Farman – yes

Larry McCauley – excused

Cathryn Munna – excused

The resolution was declared adopted.

Administrative  
Computer  
Services  
Resolution

Madison-Oneida Board of Cooperative Educational Services – Multi Year CoSer 602  
Administrative Computer Services

**RESOLUTION OF THE BOARD OF EDUCATION FOR THE ALEXANDRIA  
CENTRAL SCHOOL DISTRICT**

Motion by Aikins, seconded by Adsit **WHEREAS**, the Board of Education of the Alexandria Central School District desires to enter into a 4 year contract with the Madison-Oneida BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 602 Administrative Computer Services;

**NOW, THEREFORE**, it is

**RESOLVED**, that the Board of Education of the Alexandria Central School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the District not to exceed \$79,325.87 plus related borrowing fees, plus yearly Regional Information Center support during the term of this contract, finalized by the Superintendent, subject to the approval of the Commissioner of Education, for a period of 4 years; 2013-2014, 2014-2015, 2015-2016, 2016-2017.

5 yes 0 no Motion Carried

Letter of  
Retirement –  
Mr. Michael  
Montigelli

Motion by Aitcheson, seconded by Adsit that on the recommendation of the Superintendent to accept, with regret, a letter of retirement from Mr. Michael Montigelli, Elementary Teacher, effective July 1, 2013.

5 yes 0 no Motion Carried

Transfer of  
Funds from  
Masquer's  
Account

Motion by Adsit, seconded by Aikins that on the recommendation of the Superintendent, to approve the transfer of funds from the Masquer's Extra Activity Account, approximately \$1,500.00, to be shared equally between the Vocal Music and Select Choir Extra Activity Accounts.

5 yes 0 no Motion Carried

Administrative  
Reports – Mrs.  
Michelle Law,  
Elementary  
Principal:  
NYS  
Assessment  
Dates, Family  
Fun Night,  
Admin  
Updates

There were administrative reports by Mrs. Michelle Law, Elementary Principal, to include:

1. NYS Assessment Dates
2. Family Fun Night UPK – 2<sup>nd</sup> Grades, April 10, 2013, sponsored by PACE
3. Administrative Updates

Administrative  
Reports – Ms.  
Julie Ludwig,  
Secondary  
Principal:  
News & Notes  
Admin Update  
CSE/CPSE  
Placements

There were administrative reports by Ms. Julie Ludwig, Secondary Principal, to include:

1. Secondary Celebrations
2. News and Notes
3. Administrative Updates
4. CSE/CPSE/504 Placements

Motion by Aikins, seconded by Adsit that on the recommendation of the Committee on Special Education to place students for the next twelve months.

5 yes 0 no Motion Carried

Motion by Aitcheson, seconded by Adsit that on the recommendation of the Committee on Pre-School Special Education, to place students for the next twelve months.

5 yes 0 no Motion Carried

Motion by Aitcheson, seconded by Adsit that on the recommendation of the 504 Committee, to approve 504 plans for the next twelve months.

5 yes 0 no Motion Carried

There were administrative reports by Mr. Robert B. Wagoner, Jr., superintendent, to include:

1. Kylie Hebert – Tenure Appointment

Motion by Aitcheson, seconded by Adsit that on the recommendation of the Superintendent, to grant tenure to Kylie Hebert, Art Teacher, in the area of Art Education, effective September 1, 2013.

5 yes 0 no Motion Carried

2. Approve 2013-2014 School Calendar

Motion by Aitcheson, seconded by Farman that on the recommendation of the Superintendent, to approve the 2013-2014 school calendar.

5 yes 0 no Motion Carried

3. May 1, 2013 – Superintendent’s Day

Motion by Aitcheson, seconded by Farman that on the recommendation of the Superintendent, to approve May 1, 2013 as a Superintendent’s Day.

5 yes 0 no Motion Carried

Motion by Aitcheson, seconded by Farman that on the recommendation of the Superintendent, to approve Friday, May 3, 2013 as a regular day of school instead of a Standard’s Day.

5 yes 0 no Motion Carried

4. Friday, May 24, 2013 – Give Back Day

Motion by Aitcheson, seconded by Farman that on the recommendation of the Superintendent, to approve Friday, May 24, 2013 as a five back day for an extended Memorial Weekend, if no further snow days are used until then.

5 yes 0 no Motion Carried

5. Combine with Thousand Islands – Boys Hockey

Motion by Aitcheson, seconded by Adsit that on the recommendation of the Superintendent, to combine with Thousand Islands Central School in Boys Varsity Hockey for the 2013-2014 school year.

5 yes 0 no Motion Carried

CSE/CPSE/504  
Placements  
(cont.)

Administrative  
Reports by Mr.  
Robert B.  
Wagoner, Jr.,  
Superintendent:  
Kylie Hebert  
Tenure, 2013-  
2014 School  
Calendar, 5/1/13  
– Supt. Day,  
5/3/13 – Regular  
School Day,  
5/24/13 – Give  
Back Day, TI  
Combine Hockey  
- Boys

Football  
Equipment

6. Football Equipment

Motion by Adsit, seconded by Aitcheson that on the recommendation of the Board of Education that the Superintendent be given permission to sell obsolete football equipment.

5 yes 0 no Motion Carried

Ron Hochmuth  
– Sick Days

7. Ron Hochmuth – Sick Days

Motion by Farman, seconded by Adsit that on the recommendation of the Superintendent that the District is to pay Ronald Hochmuth for his accumulated sick days based on the schedule in the Alexandria Central Faculty Association (ACFA) Contract, to be deposited into a tax sheltered annuity.

5 yes 0 no Motion Carried

Budget Update

8. Budget Update

Public  
Participation

There was public participation.

Board  
Comments

There were no board comments.

Upcoming  
Meetings

Upcoming Meetings:

Tuesday, April 9, 2013 – Board Retreat – 6:00 p.m.

Tuesday, April 23, 2013 – Regular Board Meeting – 6:30 p.m.

Tuesday, May 7, 2013 – Budget Hearing – 7:00 p.m.

Tuesday, May 21, 2013 – Budget Vote – 7:00 a.m. until 8:00 p.m.

Reorganization/Regular Board Meeting – Monday, July 15, 2013

Adjournment

Motion by Aitcheson, seconded by Adsit to adjourn. Meeting adjourned at 7:30 p.m.

5 yes 0 no Motion Carried

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Clerk

April 1, 2013

A Special Meeting of the Alexandria Central School Board of Education, held in the Distance Learning Room, was called to order at 5:03 p.m. by Board President, Stephen Dreizler.

Those present: Stephen Dreizler, Patricia Aitcheson, Andrea Adsit, Jane Aikins, William Farman, Robert B. Wagoner Jr. & Angela Norris.

Larry McCauley & Cathryn Munna – excused.

The Pledge of Allegiance was recited.

There was budget discussion with Mr. Robert B. Wagoner, Jr., Superintendent.

There was public participation.

Motion by Aitcheson, seconded by Farman that on the recommendation of the Superintendent, to approve total budget expenditures in the amount of \$11,635,213.39 for the 2013-2014 school year.

5 yes 0 no Motion Carried

Motion by Aikins, seconded by Aitcheson to adjourn. Meeting adjourned at 5:25 p.m.

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Clerk

Budget Discussion

Public Participation

Approve Total Budget Expenditures for 2013-2014

Adjournment



Safe harbor for your health.

4 Fuller Street • Alexandria Bay, NY 13607  
Phone 315.482.2511 • Fax 315.482.4981

March 22, 2013

Kim Carpenter  
Secretary to Superintendent/District Clerk  
Alexandria Central School  
34 Bolton Avenue  
Alexandria Bay, NY 13607

Dear Mrs. Carpenter;

We would like to continue to provide medical services through River Community Care for Alexandria Central School for 2013-2014 academic year. In addition to providing school physicals, we would like to be involved in preventive medicine in the school including; weight loss, injury prevention, and protection against sexually transmitted diseases.

As River Community Care is already familiar with many of your students, we would be happy to continue serving as the health care providers of the school district.

#### **Procedural Charges**

**\$18.00 Per Student Physical (20% of the average charge)**

**\$56.00 Per Employee Physical (plus applicable labs; however revised price will include Audiology)**

**\$47.00 Per Electrocardiogram**

**\$80.00 Per hour for consultation (\$20 per 15 minutes)**

The rates above apply to services provided on scheduled on-site visits at Alexandria Central School with the exception of BOCES Students who cannot be at school on the date of the physicals. BOCES students will be seen for their physicals at River Community Care which will be billed to the school. All other students who present to the doctor's office for a school physical are excluded from the contract rates and are responsible for the charges incurred, and the private insurance carrier will be billed.

Respectfully submitted,

Aaron Huizenga, D.O.  
Jeniffer Alberry, FNP-C  
Amanda Rydberg, PA  
Lauren Roman, M.D.

American College of Radiography Accredited Mammography Imaging Facility.





Judith M. Cornick  
45801 Otter Street  
Alexandria Bay, NY 13607  
315-482-8695  
[jcornick@verizon.net](mailto:jcornick@verizon.net)

DATE: April 17, 2013  
TO: Alexandria Central School Board of Education  
FROM: Judy Cornick, Claims Auditor  
SUBJECT: March 2013 Report

The claims volume for the month of March 2013 was medium. I worked April 17, 2013 for 5.0 hours. I found no major errors to date.

As always, if there are any immediate concerns or problems that arise, I will not hesitate to contact a board member right away.

If the Board has any questions or concerns, please do not hesitate to contact me at 482-8695 or [jcornick@verizon.net](mailto:jcornick@verizon.net).